# OPERATION EYESIGHT CANADA FINANCIAL STATEMENTS

December 31, 2014

To the Members of Operation Eyesight Universal:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors and Audit Committee are composed entirely of Directors who are neither management nor employees of Operation Eyesight Universal. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of Operation Eyesight Universal's external auditors.

MNP LLP, and independent firm of chartered accountants, is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

April 30, 20

Brian Foster

**Executive Director** 

# Independent Auditors' Report

To the Directors of Operation Eyesight Canada:

We have audited the accompanying financial statements of Operation Eyesight Canada, which comprise the statement of financial position as at December 31, 2014, and the statements of operations and changes in fund balances, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Operation Eyesight Canada as at December 31, 2014, and the results of its operations, changes in fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Calgary, Alberta April 30, 2015 MNP LLP
Chartered Accountants



# OPERATION EYESIGHT CANADA STATEMENT OF FINANCIAL POSITION As at December 31, 2014

	Unrestricted Fund	Restricted Fund	Capital Asset Fund	Total 2014	Total 2013
	\$	\$	\$	\$	\$
Assets					
Current assets					
Cash	917,649	1,115,151	2	2,032,800	444,115
Short term investments (note 3)	992,594	1,033,318		2,025,912	2,004,009
Donations & other receivables	79,359	168,379		247,738	126.062
Due from DFATD & other program funders (note 7)		346,205		346,205	634,273
Due from Operation Eyesight USA (note 8)	52,041	-		52,041	39,813
Prepaid expenses & program costs	45,676	20		45,676	42,459
	2,087,319	2,663,053	-	4,750,372	3,290,731
Capital assets (note 4)			3,690	3,690	_
Life insurance policies (note 5)	54,340			54.340	51,095
	2,141,659	2,663,053	3,690	4,808,402	3,341,826
Liabilities					
Current liabilities					
Accounts payables & accrued liabilities (note 7)	235,209	50,000		285,209	634,945
Due to/from other funds (note 12)	(610,411)	604.876	5.535	200,200	054,840
	(375,202)	654,876	5,535	285,209	634,945
Fund balances					
Internally restricted - invested in capital assets			(1,845)	(1,845)	11-
Externally restricted (note 9)		2,008,178	(1,045)	2,008,178	1,747,533
Unrestricted	2,516,860	2,000,170		2,516,860	959,348
	2,516,860	2,008,178	(1,845)	4,523,193	2,706,881
	2,141,658	2.663.054	3.690	4.808.402	3,341,826
					5,011,020

Commitments (note 11)

Approved by the Board of Directors:

Chairman

Treasurer

# OPERATION EYESIGHT CANADA STATEMENT OF OPERATIONS and CHANGES IN FUND BALANCES For the Year Ended December 31, 2014

	Unrestricted Fund	Restricted Fund	Capital Asset Fund	Total 2014	Total 2013
	\$	\$	\$	\$	\$
Revenue					
Annual gifts	1,099,192	105,173	-	1,204,365	1,315,009
Legacy gifts	1,435,143		-	1,435,143	508,766
Major gifts	422,319	1,375,116		1,797,435	1,454,406
Department of Foreign Affairs Trade and Development	-	1,458,540	-	1,458,540	641,468
Investment and other income	16,444	24,294	-	40,738	687,080
	2,973,098	2,963,123	-	5,936,221	4,606,729
Expenses					
International programs	434,255	2,658,600		3,092,855	2,206,958
Fundraising	816,356	32,378	-	848,734	908,722
Administration	164,975	11,500	1,845	178,320	199,588
	1,415,586	2,702,478	1,845	4,119,909	3,315,268
Excess (deficiency) of revenue over expenses	1,557,512	260,645	(1,845)	1,816,312	1,291,461
Fund balances - beginning of year	959,348	1,747,533		2,706,881	1,415,420
Fund balances - end of year	2,516,860	2,008,178	(1,845)	4,523,193	2,706,881

# OPERATION EYESIGHT CANADA STATEMENT OF CASH FLOWS For the Year Ended December 31, 2014

	2014	2013
	\$	\$
Cash provided by (used in)		
Operating Activities		
Excess (deficiency) of revenues over expenditures	1,816,312	1,291,461
Items not affecting cash		
Gain on sale of capital assets	-	(607,500)
Amortization	1,845	-
Change in cash surrender value of life insurance	(3,245)	(3,216)
3800000 • 2 903 80000000000000000000000000000000000	1,814,912	680,745
Net changes in non-cash working capital	*	
Donations & other receivables	(121,676)	(106,481)
Due from CIDA and other program funders	288,068	(449,614)
Due from Operation Eyesight Universal USA	(12,228)	(1,065)
Prepaid expenses & program costs	(3,217)	(3,960)
Accounts payable & accrued liabilities	(349,736)	(85,045)
	(198,789)	(646,165)
	1,616,124	34,580
Investing activities		
Purchase of capital assets	(5,535)	-
Proceeds on disposal of capital assets	<u>-</u>	1,923,019
Purchase of investments	(21,904)	(2,004,009)
Proceeds from sale of investments	-	_
	(27,439)	(80,990)
Net increase (decrease) in cash	1,588,685	(46,410)
Cash resources, beginning of year	444,115	490,525
Cash resources, end of year	2,032,800	444,115
Interest cash received	32,974	23,238

# **NOTE 1 - PURPOSE OF ORGANIZATION**

The mission of Operation Eyesight Canada (the "Organization") is to provide international leadership and encouragement in the development and funding of self-sustaining blindness prevention and sight restoration programs for those people in greatest need. The Organization is incorporated under the Canada Corporations Act as a not-for-profit organization. The Organization is a registered charity under the Income Tax Act, and therefore is not subject to income tax.

# NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES

The Organization's accounting and reporting policies conform to Canadian accounting standards for not-for-profit organizations and include the following:

#### Consolidation

These financial statements are prepared on a non-consolidated basis and do not include the assets, liabilities, net assets and results of operations of its related entities: Operation Eyesight Universal USA, Operation Eyesight UK, Operation Eyesight Australia, Operation Eyesight India, Operation Eyesight Kenya, Operation Eyesight Ghana, and Operation Eyesight Zambia. The summarized financial statements of these related organizations and the details of the significant inter-organization transactions are disclosed in Note 8.

#### **Fund Accounting**

The Organization follows the restricted fund method of accounting for contributions. The Organization maintains the following funds:

The Unrestricted Fund includes the assets, liabilities, revenues and expenses related to the Fund Development, Administration and International programs that are funded by unrestricted contributions.

The Restricted Fund includes donor contributions and government funds restricted for specific international programs and projects, and, where applicable, administration and fundraising costs. Endowment contributions are included in the restricted fund.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the Organization's capital assets.

# Revenue recognition

Unrestricted contributions are recognized as revenue in the Unrestricted Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions related to specific international programs and projects are recognized as revenue in the Restricted Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue in the Unrestricted Fund. Restricted investment income is recognized as revenue in the fund in which it is earned. Investment income earned on endowment funds is reported in the restricted fund in accordance with the donors' specific instructions.

#### Short term investments

Investments are measured at fair value, with changes in the fair value recognized as either an unrealized gain or loss on investments in the fund to which they relate. Transaction costs are expensed as incurred.

# Cash

Cash consists of cash in the Organization's bank accounts.

# **NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES - continued**

#### Capital assets

Capital assets are recorded at cost, net of accumulated amortization. Amortization is provided on a straight-line basis over the estimated useful lives as follows:

Computer equipment

3 years

Computer software is amortized 100% in the year of purchase.

Capital assets are tested for recoverability whenever events or changes in circumstances indicate that their carrying amounts may not be fully recoverable. An impairment loss is recognized when and to the extent that the carrying value of an asset exceeds the total undiscounted cash flow expected from its use and external disposition.

# Life insurance policies

Life insurance policies are recorded at their cash surrender value at December 31, 2014.

#### International programs

Program and construction expenditures are recorded as expenses when the funds are released directly to the international programs and construction projects. Program advances for a subsequent year are recorded as prepaid expenses and program costs. Outstanding program commitments for the current year are accrued as a liability at year end.

#### Foreign exchange

All amounts in the accompanying financial statements are stated in Canadian dollars. Foreign revenues and expenses are translated at the rates of exchange in effect on the dates of the related transactions and foreign assets and liabilities are translated at the year end rates of exchange.

#### **Donations in-kind**

Volunteers contribute significant time every year assisting the Organization. Because of the difficulty of determining the fair value of volunteer services, contributed services related to volunteer activities are not recognized in the financial statements. Donated goods and services are recorded as both a revenue and an expense when the fair market value is reasonably determinable and when they otherwise would normally be purchased and paid for by the Organization.

# **Financial instruments**

The Organization recognizes its financial instruments when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in related party transactions.

At initial recognition, the Organization may irrevocably elect to subsequently measure any financial instrument at fair value. The Organization has not made such an election during the year.

The Organization subsequently measures its marketable securities at fair value. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in earnings. Conversely, transaction cost and financing fees are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

# NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES - continued

#### Financial asset impairment

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. When there is an indication of impairment, the Company determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. If so, the Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in the current year excess (deficiency) of revenue and expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the excess (deficiency) of revenue and expenses in the year the reversal occurs.

#### Income taxes

The Organization is registered as a charitable organization under the Income Tax Act ("the Act") and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Organization must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

#### Allocation of expenses

The nature of the Organization's operations requires that its costs are largely influenced by the deployment of its staff. In turn, the costs of supporting international programs and fundraising are directly related to the number of people working in each of those areas.

The Organization has allocated administrative costs to fundraising (Communication and Fund Development), International programs and administration on the basis of the time they expended on the related activities.

# Use of accounting estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the related amounts of revenue and expenses for the reporting period. Actual results can differ from those estimates.

# NOTE 3 - SHORT TERM INVESTMENTS

	2014	2013
_	\$	\$
GIC - 1 year cashable - interest at 0.8% (2013 - 1.20%)	100,000	100,000
GIC - 1 year cashable - interest at 1.00% (2013 - 1.00%)	300,000	-
GIC - 1 year cashable - interest at 0.85% (2013 - 1.20%)	592,594	635,529
GIC - 1 year cashable - interest at 1.35% (2013 - 1.35%)	1,033,318	1,268,480
	2,025,912	2,004,009
GIC's are renewing on April 7, 2015 & July 2, 2015.		

# NOTE 4 - CAPITAL ASSETS

		Accumulated	<b>Net Book Value</b>	
	Cost	Amortization	2014	2013
	\$	\$	\$	\$
Computer equipment	5,535	(1,845)	3,690	-
	5,535	(1,845)	3,690	-

During the prior year, land and building were sold for proceeds of \$1,923,019, resulting in a gain of \$607,500. As the investment in capital assets was \$nil at December 31, 2013, the remaining balances in the capital asset fund were transferred to the operating fund.

#### **NOTE 5 - LIFE INSURANCE POLICIES**

2014		2013		
Recorded Value	Death Benefit	Recorded Value	Death Benefit	
\$	\$	\$	\$	
54.340	357,543	51,095	357,543	

Life insurance cash surrender value

The life insurance death benefits represent the expected death benefit from the policies assigned to the Organization as determined by the insurance provider. The death benefits become payable on the death of the donor. During the year, no death benefits were received. When death benefits are received, they are included in legacy gifts on the statement of operations.

# NOTE 6 - BANK OPERATING LINE OF CREDIT

The Organization has an operating line of credit to a maximum of \$100,000 with interest payable at bank prime plus 3.5% per annum. This line is secured by a guaranteed investment certificate. As at December 31, 2014 the amount outstanding was \$nil (2013 - \$nil)

# NOTE 7 - DUE FROM DFATD/CIDA AND OTHER FUNDERS

Effective June 26, 2013 CIDA was amalgamated with the Department of Foreign Affairs, Trade and Development (DFATD). DFATD reimburses the Organization for expenditures incurred on the programs and projects they support. The Organization has other funders with contributions formally pledged and outstanding at 2014.

During 2014, the program finished and DFATD authorized an internal audit of the Organization's eligible expenses for 2013/2014. This audit continues and should be complete by May 2015.

On January 12, 2015, the Organization and DFATD agreed to an extension of the grant agreement to December 31, 2015 with project activities being completed no later than July 31, 2015. All reporting, operational and financial, is to be completed by October 31, 2015. On December 31, 2015, this grant agreement will end.

As of December 31, 2014 DFATD receivable for outstanding invoices was \$89,030. There is an accrued receivable for operating advances not claimed \$257,175. As the grant agreement progresses into 2015, the accrued receivable will decrease as these operating advances for training and outreach programs are substantiated by documentation and become claimable.

#### **NOTE 8 - RELATED ENTITIES**

During the year, in the normal course of operations, the Organization incurred the following transactions with related parties. These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

# Operation Eyesight Universal (formerly called "Operation Eyesight Universal Foundation")

In 2011, the former Operation Eyesight Universal Foundation changed its name to Operation Eyesight Universal to act as an international umbrella body overseeing member organizations in Canada, Australia, UK, India, Kenya, Ghana, Zambia and USA. Member organizations in Canada, Australia and the UK have independent fundraising and decision making authority. Operation Eyesight Universal changed its name to Operation Eyesight Canada.

As of December 31, 2014, it held \$nil in cash for the operation (2013 - \$nil).

# NOTE 8 - RELATED ENTITIES - continued

# **Operation Eyesight USA**

Operation Eyesight USA, a non-profit corporation, was incorporated in 2005 in the State of Washington and is exempt from federal income tax in the United States. Operation Eyesight USA commenced operations in 2006. A financial summary for this entity for the years ended December 31, 2014 and 2013 follows:

	2014	2013
Results of Operations	\$	\$
Revenues	109,111	17,285
Expenditures	21,531	60,636
	2014	2013
Financial Position		
Assets	100,765	4,313
Liabilities - Due to Operation Eyesight Canada	52,041	39,813
Other liabilities		123
Net Assets		
Unrestricted deficit	48,724	(35,623)

Amounts due from Operation Eyesight USA are non-interest bearing, unsecured, and due on demand.

# Operation Eyesight India

Operation Eyesight India was formed as a charitable trust on December 11, 2006. A financial summary for this entity for the years ended December 31, 2014 and 2013 follows:

	2014	2013
Results of Operations	\$	\$
Revenues - payments from Operation Eyesight Canada	237,433	239,554
Expenditures	224,780	239,554
Financial Position		
Assets	15,073	33,372
Liabilities	2,421	3,285
Net Assets		
Unrestricted	12,652	30,087

The Organization's funding of \$237,433 (2013 - \$239,554) for the Indian operation for 2014 were not fully expensed in the year. On December 31, 2014 funds of \$9,372 remained in the India bank account. The bank balance is reported on the balance sheet, and are not reported in the International program expenses on the statement of operations.

# Operation Eyesight Kenya

The Organization incurred costs of \$106,804 in support of the Kenyan operations, which were expensed in the year (2013 - \$122,998). As at December 31, 2014, accounts payable and accrued liabilities included \$\(\sigma\) ii (2013 - \$2,114) related to Kenyan operations. These expenses are included in international program expenses on the statement of operations. In the last quarter of the year, funds of \$54,368 were advanced, but had not been spent by December 31, 2014.

#### **NOTE 8 - RELATED ENTITIES - continued**

# **Operation Eyesight Ghana**

The Organization incurred costs of \$170,404 in support of the Ghanaian operations, which were expensed in the year (2013 - \$165,074). As at December 31, 2014, accounts payable and accrued liabilities included \$nil (2013 - \$10,023) related to Ghanaian operations. These expenses are included in international program expenses on the statement of operations. In the last quarter of the year, funds of \$107,862 were advanced, but had not been spent by December 31, 2014.

# **Operation Eyesight Zambia**

The Organization incurred costs of \$83,397 in support of the Zambian operations, which were expensed in the year (2013 - \$72,759). As at December 31, 2014 accounts payable and accrued liabilities included \$nil (2013 - \$3,892) related to Zambian operations. These expenses are included in international program expenses on the statement of operations. In the last quarter of the year, funds of \$43,673 were advanced, but had not been spent by December 31, 2014.

# **Operation Eyesight Australia**

The Organization incurred costs of \$nil (2013 - \$8,447)in support of the Australian operations, which were expensed in the year. These expenses are included in fundraising expenses on the statement of operations.

# Operation Eyesight UK

The Organization incurred costs of \$nil (2013 - \$nil) in support of the UK operations, which were expensed in the year. These expenses are included in fundraising expenses on the statement of operations.

# **NOTE 9 - EXTERNALLY RESTRICTED**

The externally restricted fund balances consist of the following contributions restricted by donors for international projects that were not spent as of December 31, 2014:

2014	2013
\$	\$
645,349	656,576
1,362,829	1,090,957
2,008,178	1,747,533
	\$ 645,349 1,362,829

# **NOTE 10 - FUND RAISING**

As required under Section 7(2) of the Charitable Fundraising Regulations of Alberta, the following amounts are disclosed:

	2014	2013
	\$	\$
Remuneration to employees whose principal duties involve fund raising	290,824	336,799
Direct costs incurred for soliciting contributions	183,015	190,636

# **NOTE 11 - COMMITMENTS**

#### Lease commitments

The Organization leases office space in Calgary expiring March 2018. The Organization also leased office equipment with lease terms extending to August 2020. Payments under these office and equipment leases for the next five years will amount to:

2015	153.197
2016	100,539
2017	91,615
2018	27,420
2019	6.022

# **NOTE 12 - INTERFUND BALANCES**

The interfund balances have no fixed terms of repayment and do not bear any interest.

# **NOTE 13 - FINANCIAL RISK MANAGEMENT**

The Organization is exposed to credit risk to the extent that its donors and funders may experience financial difficulty and would be unable to meet their obligations. However, the Organization has a large number of diverse donors and funders, which minimizes concentration of credit risk.

The Organization is exposed to foreign currency risk due to the transactions it has with foreign affiliates. The Organization has minimal balances denominated in foreign currencies at year-end and management is of the opinion that foreign currency risk is minimal.

# **NOTE 14 - COMPARATIVE FIGURES**

Certain prior year figures have been reclassified to conform with the current year's presentation.